

FINAL

**THE THIRD TAXING DISTRICT
JULY 19, 2004
REGULAR MEETING**

ATTENDANCE: David Brown, Chairman; Stephen Feinstein; Paul Coggin

STAFF: George Leary, General Manager; Attorney Larry Dennin

OTHERS: Jim Murphy, Benefit Planning Services

Mr. Brown called the meeting to order at 7:00 pm.

PUBLIC COMMENT

No members of the public wished to comment this evening.

APPROVAL OF THE MINUTES – JUNE 14, 2004

**** MR. COGGIN MOVED APPROVAL OF THE MINUTES AS AMENDED.
** MR. BROWN SECONDED.**

The following amendments were made:

Page one, change the start of the meeting from 7:05 pm to 7:04 pm. Page one, under General Manager's Report, it should reflect that Coggin had requested the actual expenses and revenues vs. the budgeted expenses and revenues. Page two, the second line should indicate that it is with regard to North East Utilities. Next line, Mr. Coggin referred to Mr. Leary's follow up pertaining to the bids for the outside review of the emergency plan. Page two, under Operating Budget, seventh line, delete go into and replace with come out of. Next line should read as follows: Mr. Coggin requested revised projections for the ISO load generation project showing actuals vs. budgeted costs and revenues. Page three and four correct the spelling of Mr. Scofield. Page four, ninth paragraph, second line change date to data. Page four, under Ninetieth Anniversary Pole Banner, in the second line delete bring them down and replace with keep them up – at the end of the sentence add otherwise they should take them down completely. Page six, first line change one of on.

**** MOTION PASSED UNANIMOUSLY.**

APPROVAL OF THE MINUTES – JUNE 30, 2004

**** MR. FEINSTEIN MOVED APPROVAL OF THE MINUTES AS AMENDED.
** MR. BROWN SECONDED.**

The following corrections were made:

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Page one, under Purchase of Materials and Supplies, in both motions delete ACCEPT THE RECOMMENDATION OF THE GENERAL MANAGER AND. Page two, mid paragraph, last line, insert to be (taken).

**** MOTION TWO VOTES IN FAVOR MR. COGGIN ABSTAINED.**

**PRESENTATION FOR APPROVAL OF PROPOSED CHANGE OF
INSURANCE COVERAGE FOR RETIRED PERSONNEL**

**** MR. BROWN MOVED TO GO INTO EXECUTIVE SESSION FOR THE
PURPOSE OF DISCUSSION OF PROPOSED CHANGE OF INSURANCE
COVERAGE FOR RETIRED PERSONNEL.**

**** MR. COGGIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

In executive session were Commissioners Brown, Feinstein and Coggin; Mr. Murphy and Attorney Dennin. They went into executive session at 7:15 pm and reconvened into public session at 7:55 pm.

**** MR. BROWN MOVED THAT THE THIRD TAXING DISTRICT ADOPT THE
BLUE CROSS/BLUE SHIELD RETIREMENT HEALTH CARE PLAN “F”
AND A PRESCRIPTION DRUG RIDER OF \$10 FOR GENERIC DRUGS AND
\$25 FOR NAME BRAND DRUGS WITH UNLIMITED MAXIMUM FOR THE
PRESCRIPTION DRUGS. TO BE ADMINISTERED BY BENEFIT
PLANNING SERVICES AND TO BE IMPLEMENTED AS SOON AS
PRACTICAL.**

**** MR. FEINSTEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

GENERAL MANAGER’S REPORT

There was discussion on the following points:

- The Third Taxing District paying retroactive billing to the ISO through CMEEC for the cost of the generators in south west Connecticut – the cost is \$57,785
- The billing system and the current support system and possible upgrades for the future.
- Suggestions for improving the library parking lot.
- The outstanding CL&P bill would be discussed during executive session.
- The East Avenue House and the work recommended by the inspector.
- The operating report and a description of changes made (as requested at the last meeting).

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ADOPTION OF THE CAPITAL BUDGET

- ** MR. BROWN MOVED TO TABLE THE ITEM UNTIL THE NEXT MEETING.**
**** MR. FEINSTEIN SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

GENERATION PROJECT UPDATE AND ACTIONS – SOURCE OF FUNDS

There was discussion on the following:

- Mr. Leary requested that the funding strategy be adopted.
 - Monies that can go in and come out of the rate stabilization fund.
 - The operating reserve account
- ** MR. COGGIN MOVED TO AUTHORIZE CMEEC TO TRANSFER \$300,000 FROM THE TTD ECONOMIC DEVELOPMENT FUND TO THE TTD OPERATING RESERVE ACCOUNT AT PATRIOT BANK.**
- TO AUTHORIZE THE CHAIRMAN TO SEND A LETTER TO TRUST CO. OF CONNECTICUT AUTHORIZING TRANSFER OF \$635,000 TO THE TTD OPERATING RESERVE ACCOUNT AT PATRIOT BANK.**
- TO ADOPT THE ABOVE FUNDING SCHEDULE AND AUTHORIZE THE PAYMENT OF EXPENDITURES OF UP TO \$1,735,000 FROM THE OPERATING ACCOUNT, WHICH IS IN TURN FUNDED FROM THE OPERATING RESERVE ACCOUNT, FOR THE NORDEN GENERATION PROJECT.**
- ** MR. FEINSTEIN SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

PRESENTATION OF APPROVAL OF WRITE-OFF OF PAST DUE ACCOUNTS

There was discussion on the following:

- The intention to pursue the list of over-due accounts.
 - Using a collection agency to collect funds.
 - The current system in place so this is not able to happen again.
 - A request that the office manager assess the feasibility or working with a collection agency and to come back with a proposal.
- ** MR. COGGIN MOVED TO TABLE THE ITEM**
**** MR. FEINSTEIN SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

FINANCIAL PROJECTIONS FOR 04-05

There was discussion on the following:

- A summary on where they currently are on this.
- An explanation on how the books are balanced and a recommendation from the General Manager.
- Rate comparisons.

**DISCUSSION AND APPROVAL OF THE ADDITIONAL
AUDIT BILLING FOR 2001**

**** MR. COGGIN MOVED TO PAY MCGLADREY AND PULLEN \$2,250 FOR
EXTRA WORK ASSOCIATED WITH 2001 AUDIT WITH A GENERAL
RELEASE.**

There was discussion on the following:

- The original amount requested by McGladrey and Pullen.
- The lack of notification by McGladrey and Pullen.
- How much co-operation they will need in future audits.

**** MR. FEINSTEIN SECONDED.
** MOTION PASSED UNANIMOUSLY.**

DISCUSSION AND APPROVAL OF ATTENDANCE COMPUTER TRAINING

There was discussion on the following:

- Mr. Leary requested authorization to sign a purchase order for \$1,325 for six days of training.

**** MR. COGGIN MOVED TO AUTHORIZE EXPENDITURE OF \$1,325 FOR
COMPUTER TRAINING AS OUTLINED IN GEORGE LEARY'S MEMO
DATED 6.30.04.**

**** MR. BROWN SECONDED.
** MOTION PASSED UNANIMOUSLY.**

RECEIPT AND APPROVAL OF RACK BODY TRUCK BIDS

There was discussion on the following:

- The amount of money budgeted for this item.
- The list of repairs that have been carried out.

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- The condition/mileage on the current truck.
- The proposed Ford truck and its requirements.

**** MR. BROWN MOVED TO ACCEPT THE BID FROM INTERSTATE TRUCK CENTER – HARTFORD, CT FOR \$30,258 FOR A NEW RACK BODY TRUCK.**

**** MR. FEINSTEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**DISCUSSION AND APPROVAL OF MAINTENANCE/IMPROVEMENTS
TO CONSTITUTION PARK**

There was report/discussion on the following:

- A telephone conversation between Mr. Coggin and the State DOT regarding the removal of the fence at the expense of the Third Taxing District.
- For Mr. Oman to cut the grass up to the sidewalk.
- The re-painting of the flagpoles.

**** MR. COGGIN MOVED TO AUTHORIZE SPENDING UP TO \$850 FOR THE REMOVAL OF THE FENCE. TO AUTHORIZE GEORGE LEARY TO EXECUTE ANY FORMS AS REQUIRED BY THE STATE DEPARTMENT OF TRANSPORTATION TO DO THAT.**

**** MR. FEINSTEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**** MR. COGGIN MOVED TO AUTHORIZE SPENDING UP TO \$1,400 TO ADDRESS THE PAINTING OF THE FLAG POLES AT CONSTITUTION PARK.**

**** MR. FEINSTEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**DISCUSSION AND APPROVAL OF PARKING AT LUDLOW SENIOR HOUSING
AND GOV. FITCH PARK**

There was discussion on:

- A letter received via Bob Duff to cut into the park space to allow for more parking spaces.
- Park space not being appropriated for anything other than park purposes.

**** MR. BROWN MOVED TO DENY THE REQUEST TO ADD MORE PARKING SPACES AT LUDLOW SENIOR HOUSING AND GOV. FITCH PARK.**

**** MR. FEINSTEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

PROJECT UPDATE OF TREE PLANTING AT CALF PASTURE BEACH

Mr. Brown indicated that an individual at City Hall did not want the trees so they will not be moving forward with this project.

PROJECT UPDATE OF NINETIETH ANNIVERSARY POLE BANNERS

Mr. Brown indicated that he would be able to provide the cost for the pole banners at the next meeting.

DISCUSSION ON LIBRARY PARKING

There was discussion on:

- The letter received from Attorney Milici.
- Ways to avoid unnecessary parking.
- A verbal agreement between Mr. Brown and the owner of Teddy's Limousines.
- Appropriate signage in the parking lot.

**** MR. FEINSTEIN MOVED TO NOTIFY TEDDY'S LIMOUSINES THAT ON AUGUST 1, 2004 THE GATE WILL BE OFFICIALLY CLOSED TO ENFORCE PATRON AND OFFICIAL PARKING ONLY.**

**** MR. COGGIN SECONDED.**

**** MOTION PASSED WITH ONE VOTE IN OPPOSITION (MR. BROWN).**

EXECUTIVE SESSION

**** MR. BROWN MOVED TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE OUTSTANDING CL&P BILL.**

**** MR. COGGIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

Commissioners Brown, Feinstein and Coggin; Attorney Dennin and Mr. Leary went into executive session at 10:00 pm and reconvened at

ADJOURNMENT

**** MR. FEINSTEIN MOVED TO ADJOURN.**

**** MR. COGGIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at